HSE Alumni Academic Fellowship – Application Form

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| 1. Full name of HSE graduate |  |
| 2. HSE Faculty from which the applicant graduated |  |
| 3. Year of graduation |  |
| 4. University where the graduate is currently employed/enrolled |  |
| 5.Subdivision/department/unit where the alumnus is currently employed/enrolled  |  |
| 6. Graduate’s position (if any) |  |
| 7. Country of residence |  |
| 8. City of residence |  |
| 9. Visit agenda  | *A. Description of research project;**B. Research assistant’s role;**C. Projected results (e.g., papers, conference presentations etc).* |
| 10. Duration of visit |  |
| 11. Daily visit programme  |  |
| 12. Tentative budget as per p. 4.2 of the Procedures  | *A. Airline tickets (economy class) and railway tickets (compartment);**B. Accommodation – as a rule, at the HSE Professors’ Guesthouse (if the visit is in Moscow); accommodation at other hotels (not more than three-star) is possible with the approval of the Committee;**C. Internal transfers (taxi airport – hotel – airport; hotel – university);**D. Remuneration payable to a research assistant (HSE faculty members/(doctoral) students) assigned to visiting HSE alumnus in order to carry out joint research work;**E. Remuneration payable to HSE graduate, including insurance contributions (if necessary);**F. Invitation and visa costs (if necessary).* |
| 13. Email  |  |
| 14. Phone  |  |
| 15. Confirmation of intent to work with an assigned research assistant | *Written acknowledgement of the alumnus’ willingness to be assigned a research assistant (HSE faculty member/(doctoral) student) who will be involved in his/her research project; written confirmation (in free format) of alumnus’ willingness to visit HSE; these documents must be sent to the designated official in a separate file.* |
| 16. Confirmation of intent to visit a meeting of the International Advisory Committee | *Written confirmation of the graduate’s intention to take part in a meeting of the International Advisory Committee; this document shall be sent to the designated official in a separate file.* |